NORTHERN PENNSYLVANIA REGIONAL COLLEGE

Board of Trustees
814-230-9010
https://regionalcollegepa.org

# Board of Trustees Meeting Minutes
**April 10, 2026**
**Warren Administrative Center**
**10:00 a.m.**

| Attendees: | Virtual Attendee: | Administration/Staff: | Absent: |
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| Mr. Jamie Evens<br>Mr. Robert Esch<br>Dr. Kim Rees<br>Mr. Scott Olewine<br>Mr. Ryan Betts<br>Mr. Duane Vicini | Mr. Justin Leventry<br>Ms. Heather Evans<br>Ms. Alyce Busch<br>Ms. Jessica Herzing<br>Mr. Aaron Singer | President Susan Snelick<br>VP Ben Malczyk<br>VP Mike Giambrone<br>VP Jennifer Cummings-Tutmaher<br>Mr. Robert Mosher<br>Mrs. Jill Lasecki | Ms. Jen Gesing<br>Ms. Amy Shields<br>VP Adam Johnson |

| Agenda Item | Discussion/Action | Follow-up Action Items |
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| **Call to Order** | Chairperson Evens called the meeting to order at 10:00 a.m. | |
| **Roll Call** | Mrs. Lasecki completed the roll call. A meeting quorum was in attendance. Introductions were completed. | |
| **Public Comment** | No comments. | No Comments |
| **Meeting Minutes** | The meeting minutes from the January 9, 2026, Board of Trustees meeting were presented for approval.<br>Chairperson Evens requested a motion to approve the January 9, 2026 meeting minutes. Trustee Herzing so moved, second by Trustee Rees. The motion passed unanimously. | Motion: Bob Esch<br>2nd: Scott Olewine<br>All in favor |

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| **New Business** | **A. New Membership- Alyce Busch. Vice Chair** Chairperson Rees swore in Trustee Busch**.**<br>**B. Dual Enrollment Presentation:** Ben Malczyk provided a presentation on the dual enrollment program. The runway program was highlighted. A short video by Ron Pollock was shared. Certificate programs were discussed. The concept of “trails” for success was discussed. The document supporting this concept was shared. Vice Chair Rees spoke to the success her students are experiencing at the Austin School District.<br>**C. Consent Agenda-** A motion to approve the policies NPRC: 2002. 3000, 3345, 3350, 6815, 9055, and 9315 as presented. Chairperson Evens requested a motion to approve the policies as presented. This was so moved by Trustee Esch, seconded by Trustee Evans. The motion passed unanimously.<br>**D. 2026-2027 Budget-**A summary of the budget was discussed. A breakdown of expenses and revenues reflects a short fall that will be covered by accessing the operating reserve funds. A meeting with PDE resulted in the potential to access grant years sooner than in the past as funds are one year behind. Chairperson Evens requested amotion to approve the budget as presented. So moved by Trustee Vicini, and seconded by Trustee Olewine. The motion passed unanimously. | Overview of Criminal Justice and the fact we need more students there. Overview of ECE. Need to find new funding as existing funding is ending. Existing funding is a PDE grant through the IU. Discussion of new Emergency Services degree. Schools are interested in EMR training. GED market (prisoners). Social Sciences is the Human Services degree now. |

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| | E. **Water Bear Contract-** This is a new media contract. The dollar amount on this contract requires board approval for this contract. Chairperson requested a motion to approve the<br>Water Bear Contract as presented. So moved by Trustee Shields and seconded by Trustee Olewine. The motion passed unanimously. | |
| **Standing Committees Reports and Recommended Actions** | | |
| <u>Finance & Audit Committee</u> | 1. Finance and Audit Committee approved meeting minutes. The minutes from the January 30, 2026 meeting were provided for review.<br><br>2. Monthly Statements- The annual budget was reviewed at the last meeting. The March meeting will review two monthly statements: January and February statements that will be shared at the April 10, 2026 meeting. | Met March 2 and 27. Draft financials for January and February. Nothing to report other than financial statements. |

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| <u>Strategic Growth Committee</u> | 1. The information from the last meeting was shared. The 4th Pillar Financial Growth was presented. | Haven't met. Next meeting is scheduled for May 20 at 1:00pm. Ned to reschedule due to Day of Learning. |
| <u>Executive Committee</u> | 1. Executive Committee approved meeting minutes. The meeting minutes from the January 5, 2026 were provided for review. Trustee Thompson resignation was discussed. The gala was reviewed and participation was encouraged. President's Selick's review is underway, the information | Minutes – March 5. Discussed agenda and conflict of interest. No concerns with the conflicts of interest. |

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| | and form will be sent to the board by Lisa Pecora, Director of Human Resources.<br><br>2. Conflict of Interest- Forms were reviewed, for those that have not completed them, they will be presented at the April 10, 2026 meeting. | |
| Academic Affairs Committee | 1. Academic Affairs Committee approved meeting minutes. The meeting minutes from the August 4, 2025 meeting were provided for review.<br>2. 2025-2026 Academic Calendar Programs- New programs, including certificates and an Emergency Services Degree, that will be included in the academic catalog were reviewed. | Met April 1st, no quorum. Leigh Anne and Ben M. discussed program. |
| Ad Hoc Policy Development | This committee reviewed policy for the consent agenda via email and will meet as necessary. | |
| College Advancement Committee | 1. This committee meets Wednesday, March 18, 2026. | 1st golf outing on Thursday, September 24, 2026, at Bavarian Hills. Save the dates will go out soon. Looking for an event for the western area. Minutes from March 18. Were updated on the gala and scholarship criteria. |
| Governance and Nominating Committee | 1. Governance and Nominating Committee approved meeting minutes. The meeting minutes for the December 17, 2026 meeting were provided for review. New membership was discussed.<br>2. Orientation Outline. This is a result of a goal from the board retreat. It is meant as a guideline for mentor/mentee relationship and growth. A checklist is also included with the outline. | Haven't met. Susie is searching the western region for BOT members. Retreat planning. |
| **Task Force Committee Reports and Recommended Actions** | | Participating in Warren Gives for the first time May 13. Jill gave update on night of Warren Gives festivities and our table. |

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| President's Report | President Snelick provided an overview from her report. The date for the board retreat is set for September 10th and 11th in Crawford County. | Outreach continued at all levels. Potential to add Clearfield and Clinton counties. April 29 in State College will be presenting for pre-conference for the PARS Conference. Participating with the Erie Chamber on panel with Erie Universities and Colleges. Met with PDE regarding Perkins funding. Hard part for us is no campus or labs. Earliest to see funding would be 28/29. Invited to be part of a letter to PDE to protest Corning College setting up a location in Tioga County. |
| VPA Report | Student resource hub by county has been launched. TSS (Targeted Student Support) was discussed. The group that manages any concerns meets weekly. | New student orientation. Red, yellow, and green classification for school involvement for Dual Enrollment. 8 in green. Will update in the fall. |
| VPESS Report | Financial aid disbursements were discussed. State aid is now established as well. Work is under way to accept veteran funding once accreditation is awarded. Unduplicated enrollment numbers for spring were discussed. New billboards are being released in March. | As a result of last year's retreat there are toolkits available to take today. It's also in Board Effect to print as needed. Bob asked if we could track students staying in the communities. |
| VPFO Report | Software implementation updates were provided. Third<br>floor is open to students and going well. Open enrollment is beginning for benefits. Revisions to employee performance are being made. The different open grants at NPRC were reviewed. | HR switched broker to 1 Benefit Solutions from USI. 16% increases but budgeted for 10%. Revising the merit review process. Full-time staff is at 62. Asset transfer green-lighted by PDE. |
| VPWFD Report | High school work is the ECC program for industrial maintenance, OSHA training, and CPR. Penn State meat science program has requested us a pre-apprentice for butchering program. This is USDA approval contingent. Strategic Planning classes are being offered. Ed2Go was highlighted. | Rob Mosher was representing WFD. Community Development has March highlights. Z space workshops. Ryan would like to see a demo. Mega Tronics apprenticeships in Nicole's |

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| | | area. Dawn says Ed2Go is going well. 15 CareerLink's for Ed2Go funding. We were mentioned in the grant application as a training provider for interdependent studies. |
| CEC Collaboration Report | This group will meet on January 20, 2026. | N/A |
| Advisory Committee | | Went from one big committee to individual committees. Will help build guided pathways. |
| **Adjournment** | Chair Evens requested a motion to move to Executive Committee at 11:26 p.m. so moved by Trustee Vicini, seconded by Trustee Esch. The motion passed unanimously. Executive Committee adjourned at 11:52 pm. | |

*Respectfully submitted by:* Jill Lasecki

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Amy Shields, Secretary of the Board Date